JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY FOR SURREY 2015-20

Executive Summary

Woking Borough Council is an active partner of the Surrey Waste Partnership (SWP). The SWP aims to manage Surrey’s waste in the most efficient, effective, economical and sustainable manner.

The Joint Municipal Waste Management Strategy (JMWMS) is the SWP’s plan for waste management for the next ten years and was created in consultation with Surrey County Council (as the Waste Disposal Authority), the 11 districts and boroughs (as the Waste Collection Authorities), residents and stakeholders in the waste industry including relevant businesses, environment and conservation groups.

The strategy was first published in 2006, and then revised in 2010 and again for 2015. This is so that it meets the current needs of each authority and recognises the ever changing picture of waste management. Some of the individual actions and outcomes should result in financial savings and a key target in the strategy is to ensure that the total cost per household of waste management does not increase before the next revision due in 2019/20. By implementing the strategy it should also bring about a reduction in residual waste to landfill and an increase in recycling performance.

This report seeks Executive endorsement for the Council to adopt the JMWMS. The strategy offers a framework for improving our Waste and Recycling services to the benefit of Woking Borough, and Surrey residents as a whole. There are three main targets: reducing household waste per person; improving our recycling and recovery rate; and reducing the percentage of waste sent to landfill. The overall aim of the strategy is to make Surrey the leading county area in England for waste management.

This second revision of the JMWMS has been produced via a thorough and inclusive process. The successful completion of its actions will result in higher performing, better value waste services for Woking and Surrey as a whole. Adoption is concurrently being considered by all 12 SWP partner authorities and as such it should be noted that minor revisions to this version of the Strategy document may be required as a result of partner’s approval processes.

Reasons for Decision

To enable a Joint Municipal Waste Management Strategy for Surrey to be adopted.

Recommendations

The Executive is requested to:

RECOMMEND to Council That

(i) the Joint Municipal Waste Management Strategy (JMWMS) for Surrey Revision 2 (2015) be adopted; and

(ii) the relevant Strategic Director, in consultation with the Portfolio Holder for Waste and Recycling, be delegated approval to make minor amendments to the JMWMS that may arise as a result of the Strategy being considered and adopted by all Surrey Waste Partner authorities.
This item will need to be dealt with by way of a recommendation to the Council.

Background Papers:
Sustainability Impact Assessment
Equalities Impact Assessment

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Date Published:
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1.0 Introduction

1.1 The authorities in two-tier counties such as Surrey have different responsibilities for managing waste and recycling. The districts and boroughs are responsible for its collection and the county council is responsible for its treatment and disposal.

1.2 To ensure that the authorities work together to manage the waste in a coherent way, the law requires two-tier areas to produce a joint strategy for the management of municipal waste, and to keep this under review.

1.3 In 2006, the Waste Members’ Group of the Surrey Local Government Association (SLGA) produced the first Joint Municipal Waste Management Strategy for Surrey, which was adopted by the Council.

1.4 The SLGA Waste Members’ Group then became Surrey Waste Partnership (SWP). This includes all of Surrey’s local authorities and is the main forum through which waste management matters are discussed and improvement actions are agreed. To reflect the dynamic nature of waste management in Surrey, SWP produced a revision of the joint strategy in 2010.

1.5 Much change has occurred since the 2010 revision and a second revision has now been prepared in order to ensure that our joint actions for the next ten years reflect the needs of our current times and aspirations for the future. This comprehensive revision includes a new aim, objectives and targets which are supported by a new set of specific and measurable actions.

1.6 The revised strategy was developed by combining the input of:
   - Officers and Members of Surrey Waste Partnership via a project steering group (including Cllr Beryl Hunwicks) and scrutiny at Partnership meetings
   - Best practice examples of other joint waste strategies
   - A consultation of residents and other key stakeholders

1.7 The consultation exercise took place between July and October 2014 and focused on identifying residents’ barriers to reducing, reusing and recycling more of their waste. Other stakeholders included the waste management industry, businesses, environment and conservation groups and other local authorities. The feedback from the consultation informed the drafting of the strategy.

1.8 Much has been achieved since 2006, and Woking Borough Council has actively participated in SWP partnership working. Collection arrangements have largely been aligned with the best performing neighbours and in some cases the Council has been the first to run/trial new services. The range of recycling materials able to be collected has greatly increased and waste food collection from all households (including flats) is now universal.

1.9 Whilst progress has been made over the last few years, we are now facing a number of serious challenges:
   - Stalling performance
   - Changing legislation and regulation
   - Increasing population
   - Budget pressures
2.0 Proposed Joint Municipal Waste Management Strategy

Aims and Targets

2.1 Surrey's authorities can and must continue to improve in order to succeed against the challenges described above. Therefore the strategy has an ambitious aim to be the leading county area in England for waste management.

2.2 It is proposed that performance against the aim is measured periodically by the SWP using the following indicators:
   - Household waste and recycling per person (kg)
   - Recycling and recovery rate (%)
   - Municipal waste sent to landfill (%)
   - Cost per household (£)

2.3 Targets against each of these indicators are presented in the revised strategy document (Appendix 1).

Objectives and Actions

2.4 To achieve the strategy's challenging aim and to meet the targets, the following high level objectives set out what should be done:
   - Provide a high quality service
   - Work with others
   - Maximise value from waste materials

2.5 These objectives are broken down into work areas containing specific actions within the Strategy. The successful delivery of these will help to achieve this revised strategy's targets.

Plan for delivery

2.6 To deliver the strategy successfully, each partner is required to develop an operational plan which delivers the actions. Delivery will be monitored annually, and the annual review will be considered by the SWP. Being able to hold one another to account is key to realising the collective and individual benefits, whilst maintaining local responsibility for locally agreed operational plans is key to local governance.

2.7 Targets and actions will be revised periodically during the life of the strategy, and a further revision of the whole document is anticipated to be necessary in 2019/20.

3.0 Implications

Financial & Legal

3.1 There are no immediate financial implications of the new JMWMS, though the potential for future budget pressures, particularly in the transportation and disposal of waste, is specifically recognised in the strategy.
3.2 Since May 2005, local authorities in two-tier area (where there is a county council responsible for waste disposal and a district council responsible for waste collection) have been required to produce joint municipal waste management strategies (JMWMS) for the management of waste in the area (section 32, Waste and Emissions Trading Act 2003). The strategy is required to be kept under review at least every five years. Before formulating any strategy, the local authorities are required to carry out such consultation as is considered appropriate and to have regard to the statutory guidance, issued by Defra: Guidance on Municipal Waste Management Strategies (July 2005) and supplemented by Defra’s accompanying Practice Guide.

3.3 The government, as part of the actions arising out of its Waste Policy Review, consulted with local authorities on abolishing the statutory duty to produce JMWMS, but the outcome of the consultation has not yet been reported upon.

Human Resource/Training and Development

3.4 The Strategy has a number of actions to adopt which will require a range of communication methods and messages. The campaign will be developed in conjunction with the newly approved SWP Communication’s Team and local council Waste and Recycling and Communications team colleagues.

Community Safety

3.5 There are no specific implications.

Risk Management

3.6 If one of the Partner authorities chooses to instruct officers to make changes to the Strategy which is not acceptable to other Partners this could result in a Strategy not being adopted by all Partners and/or reduce the benefits to all Surrey residents. It is not considered that this position is likely to arise, since extensive consultation has been undertaken with Partners in developing the Strategy.

3.7 Delegated Authority for a Strategic Director to undertake minor changes to the Strategy will however be requested to deal with issues that may arise as a result of the various approval processes undertaken by Partners.

Sustainability

3.8 The strategy’s overall aims address aspects under the sustainability umbrella such as recycling improvements and waste reduction. Achieving any or all of the targets will lead to a more sustainable borough and county as a whole in terms of the environment itself as well as the services offered.

Equalities

3.9 An EQIA impact assessment has been undertaken by SWP on the Strategy. Should the implementation of the JMWMS cause any fundamental changes to our services which may impact on equalities and diversity then a further assessment will be carried out.

4.0 Consultations

4.1 Extensive public consultation informed the drafting of the strategy and all SWP members representing their own local authorities had the opportunity to contribute to the strategy.
REPORT ENDS

EXE14-345

Y:\Shikari Supporting Documents\Executive\2015\19 March 2015\EXE14-345 Appendix 1 - JMWM (Revision 2) 2015 v6.pdf
Equality Impact Assessment

The purpose of this assessment is to improve the work of the Council by making sure that it does not discriminate against any individual or group and that, where possible, it promotes equality. The Council has a legal duty to comply with equalities legislation and this template enables you to consider the impact (positive or negative) a strategy, policy, project or service may have upon the protected groups.

<table>
<thead>
<tr>
<th>Gender</th>
<th>Positive impact?</th>
<th>Negative impact?</th>
<th>No specific impact</th>
<th>What will the impact be? If the impact is negative how can it be mitigated? (action)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gender</td>
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<td>THIS SECTION NEEDS TO BE COMPLETED AS EVIDENCE OF WHAT THE POSITIVE IMPACT IS OR WHAT ACTIONS ARE BEING TAKEN TO MITIGATE ANY NEGATIVE IMPACTS</td>
</tr>
<tr>
<td>Men</td>
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<td>X</td>
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<td>Women</td>
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<tr>
<td>Gender Reassignment</td>
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<td>Race</td>
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<tr>
<td>White</td>
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<td>X</td>
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<tr>
<td>Mixed/Multiple ethnic groups</td>
<td></td>
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<td>X</td>
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<tr>
<td>Asian/Asian British</td>
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<td>X</td>
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<td>Black/African/Caribbean/ Black British</td>
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<td>X</td>
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<td>Gypsies / travellers</td>
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<td>X</td>
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<tr>
<td>Other ethnic group</td>
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<td>X</td>
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</table>
The purpose of the Equality Impact Assessment is to improve the work of the Council by making sure it does not discriminate against any individual or group and that, where possible, it promotes equality. The assessment is quick and straightforward to undertake but it is an important step to make sure that individuals and teams think carefully about the likely impact of their work on people in Woking and take action to improve strategies, policies, services and projects, where appropriate. Further details and guidance on completing the form are available.
Sustainability Impact Assessment

Officers preparing a committee report are required to complete a Sustainability Impact Assessment. Sustainability is one of the Council’s ‘cross-cutting themes’ and the Council has made a corporate commitment to address the social, economic and environmental effects of activities across Business Units. The purpose of this Impact Assessment is to record any positive or negative impacts this decision, project or programme is likely to have on each of the Council’s Sustainability Themes. For assistance with completing the Impact Assessment, please refer to the instructions below. Further details and guidance on completing the form are available.

<table>
<thead>
<tr>
<th>Theme (Potential impacts of the project)</th>
<th>Positive Impact</th>
<th>Negative Impact</th>
<th>No specific impact</th>
<th>What will the impact be? If the impact is negative, how can it be mitigated? (action)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of energy, water, minerals and materials</td>
<td>x</td>
<td></td>
<td></td>
<td>Maximisation of material value – as a result of enhanced partnership working.</td>
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<tr>
<td>Waste generation / sustainable waste management</td>
<td>x</td>
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<td></td>
<td>Increased service efficiencies and enhanced service offers which meet local need.</td>
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<tr>
<td>Pollution to air, land and water</td>
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<td>x</td>
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<tr>
<td>Factors that contribute to Climate Change</td>
<td>x</td>
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<td></td>
<td>Through enhanced Partnership Procurement – opportunities will arise to address climate change issues. Ie: new collection vehicles</td>
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<td>Protection of and access to the natural environment</td>
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<td>x</td>
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<td>Travel choices that do not rely on the car</td>
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<td>x</td>
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<td>A strong, diverse and sustainable local economy</td>
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<td>x</td>
<td></td>
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<tr>
<td>Meet local needs locally</td>
<td>x</td>
<td></td>
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<td>Innovation and continual engagement will look to keep abreast of local identified need and to work to address such.</td>
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<tr>
<td>Opportunities for education and information</td>
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<td>Provision of appropriate and sustainable housing</td>
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<td>Personal safety and reduced fear of crime</td>
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<td>Equality in health and good health</td>
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<td>x</td>
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<td>Access to cultural and leisure facilities</td>
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<td>x</td>
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<tr>
<td>Social inclusion / engage and consult communities</td>
<td>x</td>
<td>The Strategy provides for regular and ongoing communication with residents and businesses.</td>
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<tr>
<td>Equal opportunities for the whole community</td>
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<td>x</td>
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<tr>
<td>Contribute to Woking’s pride of place</td>
<td></td>
<td>x</td>
<td></td>
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</tbody>
</table>